



PRE-SCREEN APPLICATION
CITY OF ATLANTA - BUREAU OF BUILDINGS

55 Trinity Avenue, Suite 3900, Atlanta, Georgia 30303 - (404) 330-6150

Date

Application Number

*** REQUIRED SECTION - APPLICATION WILL NOT BE PROCESSED UNLESS REQUIRED SECTIONS ARE COMPLETE.**

PROJECT ADDRESS

ZONING

PROJECT NAME:

RELATED CAP

DETAIL WORK DESCRIPTION:

*Ttl Cost of Constr.: \$ _____ # of Units _____ Projected Sq. Ft.
of Buildings _____ of Floor Area:

***PROPERTY OWNER:** ☐ Applicant

*Name:

*Street Address

*City

*State

*Zip Code

*Phone Number

*Email Address

***CONTRACTOR / BUILDER:** ☐ Property Owner ☐ Applicant ☐ To Be Determined

*Name:

Company Name

*Street Address

*City

*State

*Zip Code

*Phone Number

*Email Address

*City County License #

*Expiration Date

*State Contractor's \ License #

*Expiration Date

ARCHITECT / ARCHITECTURAL COMPANY: ☐ N/A

ENGINEER / ENGINEERING COMPANY: ☐ N/A

Name / Company Name

Name / Company Name

Street Address

Street Address

City

State

Zip Code

City

State

Zip Code

Phone Number

Georgia License #

Phone Number

Georgia License #

Email Address:

Email Address:

***THE ATTACHED APPLICANT RESPONSIBILITY STATEMENT MUST BE SIGNED BY THE APPLICANT.**

***APPLICANT:** ☐ Property Owner ☐ Property Owner's Agent ☐ Contractor ☐ Contractor's Agent

*Name:

Company Name

*Street Address

*City

*State

*Zip Code

*Phone Number

*Email Address

Impact Fee Payor (Please Print)

Name: _____ Phone #: _____ SSN: _____

Address: _____ Fed. Tax ID #: _____

FOR OFFICE USE ONLY**Pre-Screen Reviewer:** _____ **Date:** _____**Building Plan Review Deposit Required:** ☐ Yes ☐ No **Site Development Review Deposit Required:** ☐ Yes ☐ No***CONSTRUCTION TYPE:**

- ☐
- COMMERCIAL
-
- ☐
- RESIDENTIAL
-
- ☐
- MULTI-FAMILY

***SUBTYPE:**

- ☐
- Addition
- ☐
- Demolition____
- ☐
- Misc. Struct.
-
- ☐
- Alteration
- ☐
- Land Development
- ☐
- New____
-
- ☐
- Conversion
- ☐
- Misc. Non Struct.
- ☐
- Pool

- ☐
- OTHER
- ☐
- Airport
- ☐
- Outdoor Event
- ☐
- Subdivision

Plan Distribution

	Arc.	Civ.
<input type="checkbox"/> Arborist	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Electrical	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Fire Assembly	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Fire Site	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Grease Trap	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mechanical	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Parks Design	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Planning	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Plumbing	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sanitation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sewer Capacity (Form)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Site Development	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Traffic	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> UDC	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Zoning	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ☐
- County Solid Waste
-
- ☐
- Health Kitchen
-
- ☐
- State Fire Marshall

Number of Plan Sets Submitted:

- _____ Architectual / Structural
_____ Civil
_____ County Solid Waste
_____ Electrical
_____ Fire Assembly (Floor Plan / Seating Plan or Format)
_____ Fire Site (Utility / Grading)
_____ Hydro
_____ Grease Trap
_____ Health Kitchen
_____ Mechanical
_____ Plumbing
_____ Project Specialization
_____ State Fire Marshall
_____ Water (Utility / Grading)

Comments:

